

RESTRICTED

NATIONAL HEADQUARTERS  
CIVIL AIR PATROL  
500 FIFTH AVENUE  
NEW YORK 18, NEW YORK

Operations Directive)  
No. 38)

18 September 1943

REIMBURSEMENT SCHEDULES  
CAP MILITARY AIR EXPRESS SERVICE

1. General

The Reimbursement Schedules presented herein cover the Per Diem Allowances for personnel on active duty assignment at CAP Military Air Express Bases and the Hourly Rates and Stand-by Allowances paid for the use of aircraft assigned to said Bases.

2. Per Diem for Personnel

a. The following Per Diem Schedule will apply to all personnel on MAE duty until further notice:

(1)	Commanding Officer .....	\$10.00
(2)	Pilot.....	8.00
(3)	Flight Surgeon.....	8.00
(4)	Master Mechanic.....	8.00
(5)	Mechanic.....	7.00
(6)	Radio Technician.....	7.00
(7)	Technical Section Head.....	6.00
(8)	Clerk Technician.....	5.00
(9)	Service Technician.....	5.00
(10)	Security Technician.....	5.00

NOTE: The Per Diem Allowances set forth in the foregoing schedule will apply for each day personnel are on duty at MAE Bases. In cases of Personnel on duty for periods of thirty or more consecutive days, said Per Diem Allowances will also apply for one rest day per week during such period. Rest days will not be cumulative.

b. The foregoing Per Diem Allowances for personnel on active duty assignment at CAP Military Air Express Bases are the only allowances made by the Government to cover living expenses and personal services of said personnel.

3. Hourly Rates for Aircraft

Until further notice, the following Hourly Rates will be paid for the use of aircraft on MAE duty:

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<u>H.P. RANGE</u>	<u>OPERATION &amp; MAINTENANCE</u>	<u>DEPRECIATION</u>	<u>* CRASH, ACCIDENT &amp; LIABILITY INSURANCE</u>	<u>TOTAL</u>
50-60	\$ 2.61	\$ 2.00	\$ .49	\$ 5.10
65-75	2.825	2.50	.60	5.925
80-120**	4.59	3.50	1.16	9.25
125-165	6.61	5.00	1.39	13.00
175-220	7.64	5.00	1.61	14.25
225-245	9.675	5.00	1.95	16.625
250-295	10.925	6.25	2.40	19.575
300-345	12.955	7.50	3.52	23.975
350-395	15.825	8.75	4.20	28.775
400-445	20.605	10.00	4.87	35.475

\* The figures presented in the Insurance column of the foregoing schedule include the hourly premium charge for accident insurance for Civil Air Patrol pilot only. In case the plane carried any additional personnel, excepting members of the armed services of the United States on active duty, add \$0.09 to the hourly accident insurance premium charge for each such additional occupant of the airplane and make a corresponding increase in the total hourly rate.

\*\* Except in cases of emergency, auxiliary service flights and miscellaneous services will be limited to airplanes of not more than 90 horsepower, unless otherwise specifically authorized in writing by National Headquarters.

#### 4. Stand-by Allowances for Aircraft

Until further notice, the following stand-by allowances will be paid each day for the use of aircraft on MAE duty or dispatched therefrom on missions elsewhere:

<u>H.P. RANGE</u>	<u>DAILY ALLOWANCE</u>
50-60	\$ 0.135
65-75	0.18
80-120	0.405
125-165	0.495
175-220	0.585
225-245	0.72
250-295	0.90
300-345	1.35
350-395	1.62
400-445	1.89

NOTE: The stand-by allowance for the use of each airplane will be paid each day, including the day the plane takes off from its home station under orders to report for duty at an MAE base, until the plane returns to its home station at conclusion of service, regardless of whether the aircraft is engaged in flight and will compensate the owner for the premium for Ground Insurance required under paragraph 25c of Operations Directive No. 37.

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5. Payment of Aircraft Expenses

Except for the routine services rendered by mechanics and other service personnel assigned to duty at CAP-MAE Bases, all expenses, both tangible and intangible, incident to the operation, inspection, maintenance, overhaul, repair, depreciation, replacement and insurance of aircraft on duty at said bases will be paid out of the payments made by the United States Government on the basis of the Hourly Rates for Aircraft herein set forth in paragraph 3 and on the basis of the Stand-by Allowances herein set forth in paragraph 4, as no other payments will be made by the Government for the use of said aircraft.

6. Operation and Maintenance Pool

The amounts herein above specified for operation and maintenance will be set aside and placed in a general pool to be used for the purpose of operating and maintaining the aircraft on duty at each Coastal Patrol Base as well as the Base itself. The amounts herein specified for insurance will be used for that purpose. The amounts herein specified for depreciation will be paid to the owners of the aircraft. There will be no departure from this procedure.

7. Submission of Vouchers

a. All Per Diem and Airplane Vouchers will be submitted to National Headquarters as of the fifteenth and last day of each month. Stand-by Allowance Vouchers will be submitted to National Headquarters as of the last day of each month. No vouchers calling for payments in excess of the rates scheduled herein will be approved, nor will payments be approved for personnel or airplanes exceeding the authorized strength.

b. In the preparation of vouchers, the only functional titles used in referring to personnel assigned to MAE duty will be the titles listed in paragraph 3 b and c of Operations Directive No. 37.

By direction of National Commander JOHNSON:

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